

Shetland Leasing and Property Developments Limited, 'SLAP'

Non-Executive Board Member

Role Specification

The three non-executive Board Members will be required to:

- Provide an independent challenge to the Management and a fresh perspective on its activities
- Establish a strategic direction for the company, which reflects the targets set by the owner
- Ensure that the statutory and governance duties of the company are discharged effectively, and that the interests of Shetland Charitable Trust, tenants and company staff are properly considered
- Instil a culture of continual improvement and performance management

Person Specification - Knowledge, Skills and Abilities:

- Provide relevant experience and intelligent advice to the Chair and Management
- Provide constructive challenge to the policies, proposals and plans developed by the organisation, and contribute to the development of strategy
- Ensure that the decisions made by the Board follow proper procedures, are supported by sufficient high quality information and are robust and defensible
- Scrutinise the performance of management in meeting agreed goals and objectives and monitor the reporting of performance
- Ensure that the financial and operational controls and risk management are robust and defensible, and that they produce accurate financial information
- Provide knowledge and experience of property/technical, financial/legal and commercial/investment appraisal matters

Chair

The Chair will be one of the non-executive directors, and will be expected to:

- Be an ambassador for SLAP
- Present quarterly performance reviews to the Trustees of Shetland Charitable Trust
- Lead on ensuring that SLAP develops strategies to meet future challenges and opportunities

Application and Process

To apply please send your CV and covering letter with supporting statement in an envelope marked "Confidential" to The Company Secretary, SLAP Ltd., 22-24 North Road, Lerwick, Shetland, ZE1 0NQ by noon Friday 2nd November 2012. Alternatively submission by email can be made to jeff.goddard@shetlandcharitabletrust.co.uk also by noon Friday 2nd November 2012. The date for panel interview will be on Thursday 8th November 2012. The formal appointment of Board members by the Shetland Charitable Trust is intended to take place on 15th November 2012.