

The Shetland Charitable Trust is changing the way it is governed. A group of trustees was given the task of drafting proposals, which will be presented to all the trustees at a meeting on 21 September 2011. Their proposals are set out below.

We would welcome your comments on the proposals. Please respond by 20 September 2011. Your comments will be circulated to all trustees in advance of the meeting on 21 September.

The proposals are summarised below, but you can read a fuller version, with the reasons behind the proposals, in the document entitled **Recommendations of the Governance Review Group**.

- a) the number of Trustees to be fifteen;
- b) the composition should be seven councillor Trustees and 8 appointed Trustees, all resident in Shetland;
- c) the appointed trustees should be selected, the selection to be carried out by a selection panel;
- d) the quorum should be six, with a minimum of three appointed Trustees
- e) the Chair and Vice Chair should be appointed trustees, elected by the Trustees for one term, and may stand for a second term;
- f) the term of office of a trustee should normally be
  - for Councillor Trustees, the term of office from one Council election to the next;
  - for appointed Trustees, from mid point to mid point of the elected Trustees' term;
  - for the appointments in 2012, half should serve for 2 years, and half for 6 years to give continuity;
- g) no Trustee should hold office for more than two terms without a break of at least two years;
- h) there should be an Annual General Meeting, published as such and open to the public;
- i) there should be a requirement for Trustees to attend a minimum of 50% of meetings.

Please send your comments to [mail@shetlandcharitabletrust.co.uk](mailto:mail@shetlandcharitabletrust.co.uk), or by post to the General Manager, Shetland Charitable Trust, 22-24 North Road, Lerwick, ZE2 9NQ, by 20 September at the latest.